KOMUNA E ISTOGUT

CONTRACT NOTICE

☒ **WORKS** ☐ **SUPPLIES** ☐ **SERVICES**

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 31.10.2022

Procurement No	**633-22-12086-5-1-1**
Internal No	**633-022-100-511**

This notice has been prepared in the LANGUAGES:
Albanian ☒ Serbian ☒ English ☒

SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: **KOMUNA E ISTOGUT**		
Postal address: **Fadil Ferati, nr.121**		
Town: **ISTOG**	Postal code: **31000**	Country: **Kosovo**
Contact point(s): **GEZIM ADEMAJ**		Telephone: **038 200 43 858**
Email: **gezim.ademaj@rks-gov.net**		Fax:
Internet address (*if applicable)*:		

Yes ☐ No ☒
The contract covers joint procurement

The contract is awarded by Central Procurement Agency
Yes ☐ No ☒

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex:

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority:
CONSTRUCTION OF THE NEW MARKET IN ISTOG.

II.1.2) Type of contract and location of works, place of delivery or of performance
(Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)

☒ **Works**	☐ **Supplies**	☐ **Services**
☒ Execution ☐ Design and execution ☐ Realisation, by whatever means, of work, corresponding to the requirements	☐ Purchase ☐ Lease ☐ Rental ☐ Hire purchase ☐ A combination of these	

Main site or location of works or main place of delivery or main place of performance
Istog

II.1.3) The notice involves

The establishment of framework agreement
☐

II.1.4) Information on framework agreement *(if applicable):*

Framework agreement with single operator
☐

Framework agreement with several operators
☐

Execution of the Contract:

Call offs/Place Orders
☐

Subsidiary Contracts/Mini-competition ☐

Duration of framework agreement: in months

II.1.5) Short description of the object of the contract
CONSTRUCTION OF THE NEW MARKET IN ISTOG.

II.1.6) Common Procurement Vocabulary classification (CPV)
45000000-7

II.1.7) Variants are accepted

Yes ☐ **No** ☒

II.1.8) Division into lots

Yes ☐ **No** ☒

If yes, tenders may be submitted for *(tick one box only)*

☐ one lot only ☐ all lots

II.1.9) Information about lots (*if applicable)*

Lot no	Lot title	Short description

The maximum number of Lots that may be awarded to one Economic Operator is:

II.1.10) Estimated contract value: 552,563.08

II.2) QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope *(including all lots and options if applicable)*

1 new market is to be built, for details refer to the tender file and price description.

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months **24** *or* days (from the award of the contract)

or

Starting

Completion

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required

Yes ☒ **No** ☐

If yes, amount of performance security EUR or **10% of the contract value, valid for 1 month longer than the end of the contract.** % of contract value.

III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded *(if applicable)*

III.1.3) Other particular conditions to which performance of the contract is subject

Yes ☐ **No** ☒

If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Eligibility Requirements:	*Documentary evidence required:*
Request 1 - The economic operator must fulfill the requirements on suitability in accordance with Law No. 04 L-042. on Public Procurement of the Republic of Kosovo, amended and supplemented by Law No. 04 L-237, Law No. 05 L-068 and Law No. 05 L-092. Article 65	**Evidence 1 - In a written statement under oath, signed by the tenderer using the form specified in the tender file.**
Requirement 2 - In the document from the Tax Administration of your country of establishment, that you are not late for the payment of taxes at least until the last quarter before the date of publication of the Contract Notice.	**Evidence 2 - Certification from the Tax Administration (copy).**
Request 3 - Certification from the Basic Court Department for Economic Affairs (required original or notarized by the competent institution in your country of establishment).	**Evidence 3 - Certification from the Basic Court Department for Economic Affairs (required original or notarized by the competent institution in your country of establishment). The documents (under 2 and 3) must be submitted only by the winning tenderer, before the publication of the award of the contract. In case of failure to submit such documents, their tender will be rejected and the CA will continue with the next listed tenderer .**
III.2.2) Professional Suitability:	*Documentary evidence required:*
Request 1. Business Registration Certificate (ARBK)	**Evidence 1 - Business Registration Certificate (ARBK) - copy**
Request 2. VAT registration	**Evidence 2 - VAT certificate copy**
Requirement 3. ISO 9001 professional certificate	**Evidence 3. The certificate must be valid - notarized copy**
Requirement 4. ISO 14001 professional certificate	**Evidence 4. The certificate must be valid - notarized copy**
Requirement 5. ISO 45001 professional certificate	**Evidence 5. The certificate must be valid - notarized copy**
III.2.3) Economic and financial capacity	*Documentary evidence required:*
Request 1. The Economic Operator must have a financial turnover in the total value of at least €1,100,000.00, for the past 3 years or in the past three-year period, which is related to the period preceding the date of publication of the contract notice, in in this case, the leading consortium must have at least 70% of the turnover value.	**Evidence 1. The Annual Income Tax Declaration form submitted to the Tax Administration of Kosovo, must be submitted in copies for the past three years, which is related to the period preceding the publication date.**
III.2.4) Technical and professional capacity	*Documentary evidence required:*
Request 1. Professional personnel min. 4 (four) engineers and 1 (one) sculptor, who are directly responsible for the execution-realization of the construction activity, who must have the title of	**Evidence 1. a) Project manager, must be a graduated architectural engineer - 5 years of work experience after graduation, to be proven with; -Diploma - notarized copy, -Work**

graduate engineer or with a master's degree; a) Project manager, must be a graduated architectural engineer - 5 years of work experience after graduation; b) Leader of the works, must be a graduated civil engineer - construction management - 3 years of work experience after graduation; c) 1 (one) graduate civil engineer - hydrotechnical management - 2 years of work experience after graduation; d) 1 (one) graduate electrical engineer - 2 years of work experience after graduation; f) 1 (one) person certified for protection and safety at work according to law 04-L-161. g) 10 (ten) technical workers.	**contract, (in case of engagement for this project, the manager's contract with the bidder must be notarized and signed by both parties in the presence of the notary). - Letter of reference from the employer or any other document that proves previous engineering work and experience in the specified field. - Decision for project manager - to be certified with ISO 9001 2015 (notarized copy) - to be certified for Organization and Management of the Construction Site (notarized copy). b) The leader of the works must be a graduated civil engineer - construction management - 3 years of work after graduation, to be proved by - Diploma - notarized copy, -Work contract, (in case of engagement for this project, the contract the work guide with the bidder must be notarized and signed by both parties in the presence of the notary). - Letter of reference from the employer or any other document that proves previous engineering work and experience in the specified field. - The decision for the leader of the works. - be certified for Construction Site Organization and Management (notarized copy). c) 1 (One) graduate civil engineer - hydrotechnical management - 2 years of work experience after graduation, to be proved by; -Diploma - notarized copy, -Work contract, (in case of engagement for this project, the engineer's contract with the bidder must be notarized and signed by both parties in the presence of the notary). - Letter of reference from the employer or any other document that proves previous engineering work and experience in the specified field. d) 1 (One) graduate electrotechnical engineer - 2 years of work experience after graduation, to be proved by; - Diploma - notarized copy, -Work contract, (in case of engagement for this project, the engineer's contract with the bidder must be notarized and signed by both parties in the presence of the notary). - Letter of reference from the employer or any other document that proves previous engineering work and experience in the specified field. f) 1 (One) person certified for protection and safety at work according to law 04-L-161 by the Ministry of Education and Culture, to testify; - Notarized certificate -Work contract, (in case of engagement for this project, the sculptor's contract with the bidder must be notarized and signed by both parties in the presence of the notary). g) The list of workers with positions in the company, for the workers who are part of the company, to testify; -Work contracts and proof of contributions paid to TAK, up to the**

	last 6 months from the date of publication of the contract notice, or in case of engagement for this project, the contracts of technical workers with the bidder must be notarized and signed by both parties in the presence of a notary.
Request 2. The economic operator must provide evidence that he has successfully completed contracts for similar projects, worth at least 800,000 euros, carried out in the past three years before the date of publication of this contract notice.	**Evidence 2. EO must provide evidence a). The list of contracts executed during the last three years (from the date of publication of this contract notice) signed and sealed by the EO. b). References or technical acceptances in copies signed and sealed by the relevant Authority which must indicate the number of the procurement or contract, the value of the contract, the date of signing the contract, and the place of implementation. Note No contract will be considered if there is no attached positive reference or reports of acceptance of work done for a public or private authority in Kosovo or in another country, for proof, acceptance reports or references must be submitted (in references of life and value) issued by such authority. For references from private institutions, the original bank transfer from the bank must be proven for the value of the presented reference.**
Request 3. The economic operator must be equipped with documentation on safety and health at work according to law 04-L-161.	
Request 4. List of tools, facilities and technical equipment that are necessary for the realization of the project; - 3 (three) self-unloading trucks min. 10m3; - 1 (one) excavator min. 8 tons; - 1 (one) vibrating cylinder min. 5 tons; - 1 (one) van (truck for carrying construction materials min. 7 tons; - 1 (one) forklift; - 1 (one) crane; - Scaffolding equipment, scaffolding; - 1 (one) generator; - 1 (A) truck with a body, with a mechanism for carrying and lighting the basket up to 34m.	**Evidence 4. The list of tools must be submitted scanned from the original - signed and sealed by O.E. Devices that are registered must be proven with a valid registration book, while other devices, EO must prove with a document about their ownership (invoice, DUD, etc.). Attention! In case the EO does not possess any of the required equipment, it must offer the equipment rental agreement. The agreement must be in the name of this project, valid for the duration of this contract, signed and sealed by both parties.**
Requirement 5. Licensed concrete production base, owned or concrete supply agreement with a licensed EO.	**Evidence 5. Valid license - notarized copy, or concrete supply agreement with a licensed operator. The agreement must be notarized - signed between the giver and the recipient in the presence of the notary.**

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

Yes ☐ **No** ☐

III.3.1) Execution of services is reserved to a particular profession

If yes, reference to the relevant law, regulation or administrative provision

III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service

Yes ☐ **No** ☐

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure	
☒ **Open**	
☐ **Restricted**	
☐ **Competitive Negotiated**	
☐ **Price Quotation**	

IV.1.2) Limitations on the number of the operators who will be invited to tender *(restricted or competitive negotiated procedure)*

On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:

IV.1.3) Reduction of number of the operators during the negotiations *(competitive negotiated procedure)*

Yes ☐ **No** ☐

Conduct the negotiations in successive stages in order to reduce the number of the tenders

The Contracting Authority will award the contract based on the initial

Yes ☐ **No** ☐

tenders without negotiations

IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is

IV.1.5) Information about electronic auction

Electronic auction will be used: Po ☐ Jo ☒

Additional information about electronic auction:

IV.2) AWARD CRITERIA

☒ **Lowest price**

or

☐ **The most economically advantageous tender in terms of**

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract

Yes ☐ **No** ☒

If yes,
Prior Indicative Notice: of

Other publications (*if applicable):*
of
of

Yes ☐ **No** ☒

Payable documents

If yes, price EUR
Terms and method of payment:

IV.3.2) Time limit for receipt of *tenders / applications:*

***date* 12.12.2022 *time* 14:00:00 *place* E-prokurim**

IV.3.3) Time limits is shortened for submission of *tenders / applications:* Yes ☐ **No** ☒

If yes, provide justification:

IV.3.4) Is tender security needed:

Yes ☒ **No** ☐

If yes, the value of tender security
Validity of tender security in days **120** *or* months

IV.3.5) Tender validity period: Until: date: days **90** or months

IV.3.6) Tender opening meeting:

***date* 12.12.2022 *time* 14:00:00 *place* Municipality of Istog, office no. 207**

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

Add other information: *[such as pre-bid conference, site visit etc]*